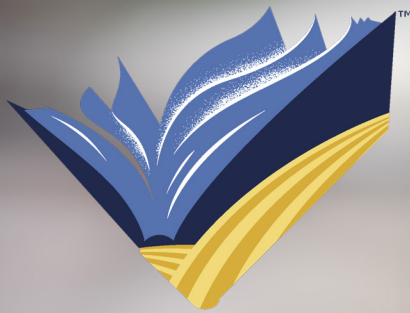


GRAIN VALLEY SCHOOLS: IT'S TIME TO ENROLL IN YOUR BENEFITS!



GRAIN VALLEY SCHOOLS



► Open Enrollment:

May 4th - May 15th, 2026

Medical | Dental | Vision | Flexible Spending Accounts
| Life and Disability Benefits | Voluntary Benefits

► 2 WAYS TO ENROLL



Call and speak to a
Benefits Counselor
over the phone:

1-877-201-0981

**Monday - Friday
8am - 5pm CST**



or Self-Enroll at:

<https://chubb.benselect.com/grainvalley>

Your **USERNAME** is your
full Social Security Number
without hyphens.

Your **PIN** is the last four digits
of your SSN and the last 2
digits of your birth year.



*Text "**benefits**" to 1-877-201-0981 to access the benefits site.

*Text "**guide**" to 1-877-201-0981 to access the digital benefits guide on your phone.



EMPLOYEE BENEFITS SELF-SERVICE INSTRUCTIONS



This brief guide will help you access, register, self-enroll, and review your employee benefits for the 2026-2027 school year.

CHUBB®

Welcome to the Enrollment Portal

Are you the HR manager or plan administrator? [Login as Admin](#)

Login

Username

PIN

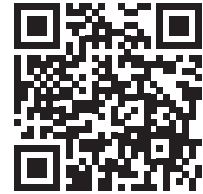
Here's how your PIN is generated:

- Last four digits of your Social Security number
- Last two digits of your birth year

Need help? [See example](#)

By entering your user ID and PIN, you are agreeing to the terms of [Consent to enroll electronically](#).

[Forgot PIN?](#)



Register for the portal by logging on to:

<https://chubb.benselect.com/grainvalley>

Your **USERNAME** is your full Social Security Number without hyphens. Your **PIN** is the last four digits of your SSN and the last 2 digits of your birth year.

EXAMPLE:

Name: John Test

Username: 123456789

SSN: 123-45-6789

PIN: 678990

Date of Birth: 01/18/1990

The Welcome screen provides an overview of the benefit options available to you and an introduction to the enrollment process. Please select **Next** at the bottom right to continue.

Welcome to Your Benefits Enrollment for Plan Year 2025-2026

Tips & Tricks You will need the following to complete the enrollment process:

- 15-20 minutes
- Information about your spouse/dependent(s)
- Keep your financial needs in mind as you review benefits

Benefits selection and enrollment is easy!

- 1 Review family information
- 2 Choose your benefits
- 3 Sign and submit

Press [Next](#) to review personal information and begin enrollment.

[Next >](#)

Your Benefit Options

- Medical
- Dental
- Vision
- MSA
- Medical FSA
- Unlimited Expense FSA
- Dependent Care FSA
- Employee Supplemental Life and AD&D
- Spouse Supplemental Life and AD&D
- Child Supplemental Life
- Short Term Disability
- Long Term Disability
- Accident Insurance
- Critical Illness - Employee
- Critical Illness - Spouse
- Hospital Indemnity Insurance
- Trademark Universal Life

PERSONAL INFO: Please review for accuracy. You may update address changes, Phone Numbers and email address. Press **Next** on the bottom right-hand corner of the screen to continue.

DEPENDENT INFO: To add a dependent, click the blue "+ Add Dependent" Button. To edit a dependent click on the pencil icon. To delete a dependent click on the X icon. Press **Next** on the bottom right-hand corner of the screen to continue.

Dependents

Name	SSN	DOB	Sex	Relation	Uploads	
SPOUSE TEST		1/1/1970	M	Spouse	0	

Add a Dependent

If your dependent is not listed above or you would like to add an additional dependent, simply click the *Add Dependent* button below.

+ Add Dependent

Back

Next

- **ENROLLMENT PROCESS:** Please select each plan offering and make an election or decline the products for the new plan year. If you would like to make a change to a previously elected plan, select “Unlock” to make the change on the benefit.

Once on the “Sign and Submit” page, you will be able to review your elections. If you need to make changes, click on the link for that coverage. You will then unlock, make your change, and click **Next**. This returns you to the “Sign and Submit” page. If everything is correct, click **Next**

- On the “Confirmation” page, enter your PIN / Password used to log in. This will finalize your enrollment. You can print the confirmation form, save it as a downloadable PDF, and e-mail a confirmation summary to the e-mail address on file.



Need Help?

If you need help, call our
benefits service center
(M-F, 8am - 5pm CST):

1-877-201-0981